**St Bernadette’s Catholic Primary School**



**Person Specification**

**Job Title: Teaching Assistant**

**Method of Assessment (MOA)**

**AF = Application Form I = Interview**

**T = Test or Exercise P = Presentation**

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| **CRITERIA** | ESSENTIAL | **MOA** |
| **EXPERIENCE**  **(Relevant work and other experience)** | Experience of working with children  Some experience of supporting children in literacy, numeracy and working with SEN groups and individuals  Some experience of using ICT effectively  Knowledge of policies and codes of practice/legislation | AF/I  AF/I  AF/I  AF/I |
| **SKILLS AND ABILITIES**  **(eg written communication skills, dealing with the public)** | A good understand of child development and learning processes  The ability to follow instructions from the teacher and also be able to work independently  To make effective contributions to the team as appropriate  The experience of and the ability to deal positively with children and parents  The ability to manage behaviour effectively  The ability to implement assessment for learning under the guidance of the teacher  Show initiative and work independently | AF/I  AF/I  AF/I  AF/I  AF/I  AF/I  AF/I |
| **TRAINING** |  |  |
| **EDUCATION/**  **QUALIFICATIONS** | Good numeracy and literacy skills  Good ICT sills  Level 3 Qualification in Child Care |  |
| **OTHER** | A flexible and positive attitude  Competent and organised  Patient  Enjoy working with children | AF/I  AF/I  AF/I  AF/I |
| **CONTRA INDICATION** |  |  |

ALL STAFF ARE EXPECTED TO BE COMMITTTED TO THE CITY COUNCIL’S EQUAL OPPORTUNITIES POLICY